

# RISK ASSESSMENT

<b>Hazard/Task</b>				<b>Severity</b>	<b>Probability</b>	<b>Risk rating</b>
Housekeeping cleaning holiday home during Covid19 pandemic				1 Negligible 2 Minor injury 3 Major injury 4 Single death 5 Multiple death	1 Improbable 2 Possible 3 Occasional 4 Fairly frequent 5 Frequent 6 Certainty	1-6 low  7-14 Medium  15 to 36 high
<b>Risk</b>	<b>People at risk</b>	<b>Current controls</b>	<b>Severity x Likelihood = Risk Rating</b>	<b>Additional control measures</b>		<b>New risk rating Severity x Likelihood = Risk Rating</b>

## RISK ASSESSMENT

<p>Procedures for cleaning and disinfection</p> <p>Maintenance</p> <p>Food items</p>	<p>Housekeeper Guests Maintenance</p>	<p>Specified time for cleaning the property normally 10am – 3pm</p>	<p>4 x 5 = 20 HIGH</p>	<p>Extended time for cleaning and disinfection to take place between 10am and 3pm 48 hours later due to extension of time between bookings</p> <p>Laminate guest welcome pack to aid cleaning.</p> <p>Avoid any cleans within the property during the letting period.</p> <p>Ensure guests are able to leave the property if emergency maintenance is needed.</p> <p>No food items provided by owners, and all food items left by guests disposed of immediately in sealed bags.</p> <p>On arrival at the property for cleaning, open all doors and windows to aid ventilation.</p>	<p>2 x 3 = 6 LOW</p>
<p>Legionella</p>	<p>Housekeeper Guests</p>	<p>If the property has not been used for periods of time then ensure that you follow the new procedures</p>	<p>4 x 3 = 12 MEDIUM</p>	<p>Flush all taps for 2 minutes including any outside taps.</p> <p>Disinfect all shower heads and flush for 2 minutes</p>	<p>3 x 1 = 3 LOW</p>

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Housekeeper has symptoms of Covid 19	Housekeeper Guests	None	5 x 5 = 30  HIGH	Housekeeper to self-isolate and follow all government advice	1 x 1 = 1  LOW
Transmission of Covid 19	Housekeeper Guests	Everyone asked to follow government guidance <ul style="list-style-type: none"> <li>• Social distancing 1-2 metres</li> <li>• Washing hands frequently</li> <li>• Do not touch face, nose, eyes or ears</li> </ul>	2 x 3 = 6  LOW	Housekeeper to continue to follow all government guidance	2 x 3 = 6  LOW
Cleaning of keys	Housekeeper Guests	None	3 x 3 = 9  MEDIUM	Keys are cleaned and sanitised and left on coat hook next to front door.	1 x 1 = 1  LOW

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<p>Housekeeper to increase cleaning procedures</p>	<p>Housekeeper Guests</p>	<p>Full clean of all areas within holiday home</p> <p>Linen washed at correct setting, normally cotton 60.c</p> <p>Checklist available for all areas of cleaning and faulty maintenance.</p>	<p>3 x 6 = 18</p> <p>HIGH</p>	<p>Linen to be placed in basket used only for that lodge and then moved out of property into separate utility area.</p> <p>Housekeeper to wear mask and gloves as required</p> <p>Review cleaning materials being used against government guidelines.</p>	<p>1 x 1 = 1</p> <p>LOW</p>
<p>Guests have suspected or confirmed case of Covid19</p>	<p>Housekeeper Guests</p>	<p>None</p>	<p>6 x 6 = 36</p> <p>HIGH</p>	<p>Guests should where possible leave the property and go in their own transport to their home.</p> <p>If possible, leave the property closed for 72 hours</p> <p>Do not shake the linen, double bag the linen and leave closed for 72 hours.</p> <p>Housekeepers to wear masks and gloves when cleaning the property.</p>	<p>3 x 2 = 6</p> <p>LOW</p>